

The Wymondham Community Outreach Project CIO is wholly committed to ensuring that all children and adults experience a safe and secure environment in all of their dealings with us.

To fulfil this commitment, a number of safeguarding arrangements are in place.

### Policy and Procedures

We will ensure that all policies and procedures in respect of safeguarding children and adults are up to date.

The policies are available on our website or in our drop-in centre.

Policies and procedures are reviewed and revised by the WCO CIO Trustees on a regular basis.

### Board of Trustees Responsibilities

As delegated by the Board of Trustees, the Safeguarding Officer has oversight of the WCOP Safeguarding Team which reports to the Board on all Safeguarding issues.

WCOP is associated with the South Norfolk District Council's Safeguarding Team. Any issues related to safeguarding children or adults will be discussed at this board as required.

### Disclosure & Barring Checks

WCOP meets statutory requirements in relation to Disclosure & Barring Service – all volunteers who work with WCOP and who who meet the 'regulated activity test'

(Freedoms Act 2012) is required to undergo an enhanced DBS check.

## Safeguarding Leads/Child Protection Officers

The Board of Trustees for WCOP has ultimate responsibility for Safeguarding issues.

Operationally, this responsibility is delegated to the Chair of the Trustees, who leads on policy issues in relation to the safeguarding of children and adults at risk across the Oasis Group.

A Safeguarding Officer supported by a Safeguarding Team is tasked with the day to day implementation of Safeguarding best practice.

## Training

All eligible volunteers are required to undertake relevant safeguarding training.

A training database for all volunteers is maintained.

## Audit

WCOP has robust audit checklists to ensure that safeguarding systems and processes are working.